Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE
Tanggapan ng Mananangol Pambayan
DOJ Agencies Building, NIA Road corner East Avenue, 1104 Quezon City
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

PAO BIDS AND AWARDS COMMITTEE (PBAC)

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE PAO BIDS AND AWARDS COMMITTEE (PBAC) DATED 22 OCTOBER 2021 **RE: CONSIDERATION OF PURCHASE REQUEST FOR THE PROCUREMENT OF PREVENTIVE MAINTENANCE FOR PAO-CENTRAL OFFICE GENERATOR SET FOR C.Y. 2022 AS SPECIFIED UNDER PURCHASE REQUEST NO. 783-10-2021**, AT THE PAO CENTRAL OFFICE, VIA ZOOM VIDEO CALL MEETING

RESOLUTION

RECOMMENDING THE DELEGATION OF THE PROCUREMENT THROUGH SMALL VALUE PROCUREMENT OF PREVENTIVE MAINTENANCE SERVICE FOR PAO-CENTRAL OFFICE GENERATOR SET FOR C.Y. 2022 AS SPECIFIED UNDER PURCHASE REQUEST NO. 783-10-2021, IN ACCORDANCE WITH ANNEX "H," NO. IV, SUBSECTION (J) OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184

WHEREAS, the Public Attorney's Office (PAO) is committed to adhere to the State's Policy of securing and maintaining the trust and confidence of every Filipino, by upholding transparency, good governance and anti-corruption measures;

WHEREAS, the aforementioned Office is in need of the subject items as described in detail in purchase request no. PR No. 783-10-2021 to ensure unhampered performance of its duties and to prevent delays in its daily transactions, as it is reportedly currently unavailable in PS-DBM;

WHEREAS, there is an approved budget for the contract of the subject procurement with a total amount of Fifty Eight Thousand Two Hundred Fifty Pesos (Php 58,250.00)[1]

WHEREAS, considering that the PBAC previously issued a resolution dated 16 November 2018, delegating to the PAO-Supply Section the authority to undertake immediate procurement of goods and services in amounts less than one million pesos, in accordance with Annex "H" No. IV, Subsection (J) of the IRR of RA 9184, BAC Member Atty. Rigel Salvador moved to delegate to PAO-Supply Section the conduct of procurement of the subject item, duly seconded by BAC Member Atty. Alem Abeya;

NOW THEREFORE, WE, the Members of the PAO Bids and Awards Committee (PBAC), by virtue of the powers vested on Us by Law, after duly considering the recommendations of the Technical Working Group (TWG), **HEREBY RESOLVE TO RECOMMEND TO THE HEAD OF THE PROCURING ENTITY THE DELEGATION OF PROCUREMENT THROUGH SMALL VALUE PROCUREMENT OF PREVENTIVE MAINTENANCE SERVICE FOR PAO-CENTRAL OFFICE GENERATOR SET FOR C.Y. 2022 AS SPECIFIED UNDER PURCHASE REQUEST NO. 783-10-2021, IN ACCORDANCE WITH ANNEX "H," NO. IV, SUBSECTION**

[1] Approved Budget for the Contract from the Financial Planning and Management Service

(J) OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184

APPROVED this 22nd day of October 2021 at the Public Attorney's Office (PAO) Central Office, 5th Floor DOJ Agencies Building, NIA Road corner East Avenue, Diliman, (1104) Quezon City, Philippines, thru Zoom Video Call Meeting.

ATTY. FLORDELIZA G. MERELOS
Public Attorney IV
Member, PBAC
Officer-In-Charge
Special Appealed Cases Unit

ORIGINAL SIGNED
ATTY. MARLON BUAN
Chairperson, PBAC
Regional Public Attorney
PAO-Region IV-A

DIR. MARILYN S. BOONGALING
Director II/ Officer-in-Charge
PAO-Administrative Service

ATTY. ALEM-EMAN CHISUM L. ABEYA
Public Attorney III
Member, PBAC
Executive Support Staff

ATTY. RIGEL A. SALVADOR
Public Attorney IV
Member, PBAC
Officer-In-Charge
Field Operations and Statistics Service

ATTY. RONALD JEROME P. NIEVES
Vice-Chairperson, PBAC
Officer-In-Charge
Legal Research Service

Acceded By: (The TWG)

MS. ALMA E. DUMAGO-LATOSA
Head, Technical Working Group (TWG)
Director II
Financial Planning and Management Service

MR. THOR ARTHUR B. AVILLA
Member, Technical Working Group (TWG)
Administrative Officer V
Human Resource Management Service
Administrative Service

MR. MICHAEL M. MENDOZA
Member, Technical Working Group (TWG)
Administrative Assistant III
Cash Section
Administrative Service

Approved:
For and by the authority
Of the Chief Public Attorney

SILVESTRE A. MOSING
Deputy Chief Public Attorney

Prepared By: (The Secretariat)

(Original Signed)
ATTY. MIGUEL NARCISO A. ILAGAN
Head, PBAC Secretariat
Public Attorney III
Executive Support Staff

MS. CATALINA N. NUÑEZ
Member, PBAC Secretariat
Legal Assistant II
Field Operations and Statistics Service

ENGR. ANGELA M. MARAMAG
Member, PBAC Secretariat
Computer Programmer I
General Services Division
Administrative Service

MR. CHRISTIAN A. BACAYCAY
Member, PBAC Secretariat
Administrative Assistant III
Supply Section, Administrative Service

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PUBLIC ATTORNEY'S OFFICE
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Kagawaran ng Katarungan
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Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

Transaction No. 2021-10-052 October 20, 2021

ATTY. MARLON E. BUAN
Chairperson – PAO-Bids and Awards Committee
Regional Public Attorney
PAO-National Capital Region

Sir:

Attached herewith is the approved Purchase Requests needed by PAO Central Office (CO):

No.	PR No.	Item Description	Quantity	Unit	Unit Price	Total Amount
1	783-10-2021	**Cost of Preventive Maintenance** (PMS) for Generator Set for Year 2022)				

TOTAL: 58,250.00

Prepared by:

ANDRIAN H. MARASIGAN
Administrative Officer II

Certified Correct by:

CARMELA L. FLORENDO
OIC-Supply Section

Noted by:

DIR. MARILYN S. BOONGALING
Director II, Administrative Service

10/20/21
1:36 pm
Engr. Angela R. Maramag

PURCHASE REQUEST

Entity Name: **PUBLIC ATTORNEY'S OFFICE** **Fund Cluster:** 01

Office/Section : Gen.Services Div. Administrative Service		PR No.: 7830-2021 Responsibility Center Code :		October 7, 2021	
Stock/ Property No.	**Unit**		**Quantity**	**Unit Cost**	**Total Cost**
		COST OF PREVENTIVE MAINTENANCE (PMS) FOR GENERATOR SET FOR YEAR 2022	1	58250	58250
					58,250

Purpose : For the use of PAO-CO

	Requested by:	Approved by:
Signature :		
Printed Name :	**DIR. MARILYN S. BOONGALING**	**SILVESTRE A. MOSING**
Designation :	OIC-Administrative Service	Deputy Chief Public Attorney

PUBLIC ATTORNEY'S OFFICE
F.P.M.S.
RECEIVED
OCT 08 2021
REC'D BY: TIME: 4:24

PUBLIC ATTORNEY'S OFFICE
SUPPLY SECTION
RECEIVED
OCT 07 2021
REC'D BY: TIME:

PUBLIC ATTORNEY'S OFFICE
EXECUTIVE SERVICE
RECEIVED
OCT 14 2021
REC'D BY: TIME: 8:00